

ITD-500 2-88

**STATE OF IDAHO
TRANSPORTATION DEPARTMENT**

**Intra-Department
Correspondence**

DATE: JULY 9, 1992

PROJECT No.:
KEY No.:

TO: DISTRICT ENGINEER
DISTRICT 1 2 3 4 5 6

GML
FROM: GREG M. LARAGAN, P.E.
ASSISTANT TRAFFIC ENGINEER

SUBJECT: ORGANIZATIONAL MEETING - IDAHO CHAPTER,
INTERMOUNTAIN SECTION, ITE

A meeting to organize an Idaho chapter of the Intermountain Section of the Institute of Transportation Engineers will be held on October 2, 1992 at the Nampa Civic Center. This meeting will be held during the fall conference of the Idaho Planning Association. A draft of the preliminary agenda for the conference is attached.

Three concurrent tracks are offered during the conference. Track A focuses on transportation and environmental issues. Several of the topics may be of interest to your planners and traffic engineers. In addition, a 1-1/2 day short course presented by ITE on "Transportation and Land Development" has been organized by Jim Pline.

I will send you information on registration for the conference and the short course as soon as costs have been finalized.

We would particularly encourage your participation at the ITE organizational meeting. We will be establishing bylaws and electing officers and would like to have representation for all parts of the state. If you have any good nominees in mind, bring them to the meeting.

GML

Attachment

cc: CHO

DTE 1-6

D & E w/attach.

L/R w/attach.

TP & P w/attach.

TRAF w/attach.

ATE

October 2, 1992

Mr. Doug Hattery, President
ITE Intermountain Section
4644 Wood Duck Lane
Holladay, UT 84117-4819

RE: PETITION FOR CHAPTER CHARTER

Dear Doug:

This letter is to formally comply with Article IV, Section 4.6 of the Intermountain Section Charter which states that "The Section may charter subsections or chapters to meet the specific needs within its boundaries upon written request of at least five voting institute members residing in the proposed chapter area." Below are the signatures of at least five voting members residing in the State of Idaho who wish to establish an Idaho chapter. Enclosed is a draft copy of the proposed Bylaws for your information.

We welcome the opportunity to form an Idaho chapter in an effort to better accommodate transportation professionals throughout the State of Idaho. The chapter will foster increased membership, as well as improve attendance and participation in ITE functions.

Thank you for your consideration.

Sincerely,

Erwin Olsen
James M. Plank
Kerry Little
Greg M. Laganan

William A. Stuyssen
Hyun B. Zog
James H. Lunn
Michael Kite
David Williams



CHUCK L. WINDER, President
JAMES E. BRUCE, Vice President
GLENN J. RHODES, Secretary

Traffic

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TRAFFIC SECTION

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ID. TRANSPORTATION DEPT

November 18, 1992

Doug Hattery, President
Intermountain Section
Institute of Transportation Engineers
420 West 1500 S., Suite 100
Bountiful, Utah 84010

Dear Doug:

Attached are the minutes of the organizational meeting held to form an Idaho Chapter of ITE. The meeting was held on October 2, 1992 in Nampa, Idaho. Also attached are the proposed Charter and Bylaws approved by the group at that meeting.

We are requesting approval of the Charter and Bylaws to establish a Chapter of ITE for Idaho.

Sincerely,

Terry Little
Terry Little
Secretary-Treasurer

Attachments

- cc: Scott Ellsworth
- Michael Kyte
- Erv Olen
- Jim Pline
- Greg Larragan

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ada county highway district

318 East 37th • Boise, Idaho 83714 • Phone (208) 345-7680

IDAHO CHAPTER, INTERMOUNTAIN SECTION
INSTITUTE OF TRANSPORTATION ENGINEERS

Organizational Meeting Luncheon, Friday, October 2, 1992

Doug Hattery, InterMountain Section President, called the meeting to order. Doug introduced the present and past Section Officers who were present. Erv Olen is currently the Section's 2nd Vice President and Jim Pline is a past International President and has served in various Section Offices. Doug also introduced the members of the organization committee who have been planning the creation of an Idaho Chapter of ITE. The members of that committee were all present and were introduced: Jim Pline, Self Employed Engineering Consultant; Erv Olen, Ada Planning Association; Greg Larragan, Idaho Transportation Department; Scott Ellsworth, CH2M Hill; and Terry Little, Ada County Highway District.

Doug Hattery reviewed the organization of the Utah and Nevada Chapters as these were the two currently existing chapters in the Intermountain Section. He reported on the types of activities that the Utah Chapter typically is involved with.

The meeting was interrupted for the lunch.

Following the lunch, ballots were distributed and Erv Olen introduced the following slate of ITE members who had previously agreed to serve in the respective ITE Offices. Erv gave a short biography of each:

| | |
|---------------------|--------------------------------|
| President | - Scott Ellsworth, CH2M Hill |
| Vice President | - Dr. Michael Kyte, U of Idaho |
| Secretary/Treasurer | - Terry Little, ACHD |

Erv asked for nominations from the floor. There being no response Jim Pline moved closure of the nomination and the acceptance of the three proposed officers by a unanimous acclamation. The motion was seconded and passed, and the officers were accepted accordingly.

Terry Little distributed a copy of the proposed charter and bylaws for the Idaho Chapter. He reviewed the highlights of the two documents and asked if there were any question on either document. There being no questions, Dr. Michael Kyte moved acceptance and Steve Loop seconded the motion. The motion was approved by a unanimous voice vote. Terry explained that the proposed charter and bylaws for the Idaho Chapter would be submitted to the District for approval.

President-Elect Scott Ellsworth appointed Erv Olen to serve on the Governing Board of the Chapter as "Immediate Past President" since a special appointment is in need for a new chapter. Jim Pline administered the oath of office to the four new officers and also administered an oath of "commitment to support" to the other ITE members present.

New President Scott Ellsworth explained the meeting schedule, which is to have a stand-alone business meeting sometime during the first six months of the fiscal year (July - June), a meeting in conjunction with the Jackson Section Meeting, and other meetings as opportunities present themselves (ie. in connection with Roadbuilders). The election to select the officers for the following fiscal year would be held in connection with the stand-alone meeting. Scott polled the membership as to when they would prefer that meeting and found that August and September appeared to be the preferred time frame with a fairly even split of preferences between the two months. Eastern Idaho was identified as the likely location for the next stand-alone meeting.

There being no other business the meeting was adjourned.



December 6, 1992

Mr. Terry Little
Ada County Highway District
318 East 37th
Boise, Idaho 83714

Dear Terry:

The Executive Board of the Intermountain Section of the Institute of Transportation Engineers approved the formation of an Idaho Chapter at its December 2, 1992, meeting. We feel that the Idaho Chapter will further the goals of the Institute and will allow for greater participation by Institute members from the State of Idaho. The Board also approved the proposed Chapter Charter and Bylaws. Signed copies of both are enclosed.

You will also need to submit a request to the District 6 ITE Board for their approval of the formation of the Idaho Chapter. Enclosed is an example of the letter needed to make this request.

If you have any questions or if we can provide further information, please call me at (801) 292-4469.

Sincerely,

Doug Hattery
President
Intermountain Section ITE

cc: Scott Ellsworth



JAMES E. BRUCE, President
 GLENN J. RHODES, Vice President
 CHARLES L. WINDER, Secretary

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JAN 28 1993

ID. TRANSPORTATION DEPT.

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January 25, 1993

Tom Clausen, Secretary Treasurer
 ITE, District 06
 City of Concord
 1950 Parkside Drive
 Concord, CA 94519

RE: Proposal for an Idaho Chapter of ITE

Dear Mr. Clausen:

The Intermountain Section has recently taken formal action to support the formation of an Idaho Chapter of ITE. I request on behalf of the ITE members in Idaho, that the District 6 Board approve Idaho chapterhood at their next meeting. To assist your efforts, I have enclosed the following information.

1. A copy of the December 6, 1992 letter from the Intermountain Section Executive Board supporting the formation of an Idaho Chapter.
2. A copy of the letter sent to the Intermountain Section Board containing more than five signatures of Idaho residents who are ITE members requesting the formation of a chapter. The letter satisfies the requirements established in Article IV, Section 4.6 of the Section Charter.
3. Copies of the charter and by-laws proposed for the chapter.

The formation of an Idaho Chapter will advance the objectives of the Institute. The chapter should increase membership as well as improve attendance and participation in ITE functions. Section meetings are only held annually as a result of the geographical distance the members must travel to attend the meetings. An Idaho Chapter will have much greater opportunity to gather periodically in furtherance of the goals of the Institute.

The Idaho group has elected officers and have planned a schedule of meetings. If the issue of chapterhood has a favorable outcome at the District meeting, we would like the chapter to become effective immediately.
 Proposal for an Idaho Chapter of ITE
 Page 2

Thank you for your help with this matter. If you need additional information, please call me at (208) 345-7680.

ada county highway district

Sincerely, 318 East 37th • Boise, Idaho 83714 • Phone (208) 345-7680

Proposal for an Idaho Chapter of ITE
Page 2

Thank you for your help with this matter. If you need additional information,
please call me at (208) 345-7680.

Sincerely,



Terry Little, Secretary/Treasurer
Idaho Chapter ITE

TL:ch

Enclosures

cc: Doug Hattery, President Intermountain Section
Organizing Committee
Scott Ellsworth
Jim Pline
Erv Olen
Greg Laragen
Mike Kyte