



**Executive Committee Joint Meeting w/Section Reps**  
**Thursday, June 26, 2025 (3:00 pm - 4:30 pm MDT)**

Attendees (Bold = Present):

<b>Board Role</b>	<b>Name</b>
Past President	<b>David Lucas</b>
President	<b>Chris Sobie</b>
Vlce President	<b>Lindsay Saner</b>
Secretary/Treasurer	<b>Lisa Nguyen</b>
International Director	<b>Ben Waldman</b>
District Administrator	<b>Jenny Grote</b>
AZ Sect Rep	<b>Darlene Yellowhair</b>
CO/WY Sect Rep	<b>Rae Stephani</b>
ID Sect Rep	Cody Luper
MT Sect Rep	<b>Sarah Nicolai</b>
NV Sect Rep	Ati Abad
NM Sect Rep	Carl Vermillion
UT Sect Rep	<b>Peter Jager</b>

## Action Items for this meeting:

- **Review [Strategic Plan](#)**
  - Consider how to meet the Goals and Objective (2024-2026)
  - Culture Statement
    - Maria Angelica, Chris, Devin, Darlene, David, Jenny, and Lindsay
    - Rae has a mentimeter survey for CO/WY that could be helpful for District level
    - Meeting on July 18 at 9:30 AM Arizona time?
    - ACTION: Lindsay will email Maria Angelica back confirming the group and meeting
- **Secretary-Treasurer Report (Lisa)**
  - Update on District Financials
    - Most reimbursements have been filed from the Annual Meeting
    - Once NM LAC has closed out, treasurer to account for as “Annual Meeting Over/Under Runs”, line item 100
  - Section Reimbursements
    - Most Sections have requested funds
    - Contact [Lisa.Nguyen@Flydenver.com](mailto:Lisa.Nguyen@Flydenver.com) for Section/Chapter reimbursements :)
    - Big thanks to all of the sections who have checked in! Come get your money that your section is owed!
- **Meet the Councils Webinar for the District**
  - Ways to Promote ITE Councils
    - Section Reps
    - Section newsletters/meeting announcements
    - Mtn Dist Blog online
- **Nominations Committee**
  - Nominating Committee Appointment
    - Chair: Paul Barricklow (in place of David Lucas)
    - Committee: Section Reps
    - Positions: Sec/Tres Josh/Kordel), Vice President (Lisa Nguyen), President (Lindsay Saner), and International Director
    - District Board (EC + Section Reps) to approve end date of election balloting
      - Elections Close: Friday, July 11, 2025
      - Candidates transmitted to President/Board: April 27
      - Candidates Announce to Membership: May 12
      - Candidate Speeches: June 5
      - Final Ballot to Voters: June 11
      - End of election: July 18
      - Tellers Committee Meeting: July 21
        - Melissa, Jenny, and MariaAngelica

- Tabulate Votes by: July 28
- Results Announced by: July 28

- **Brand Evolution Task Force (David)**

- TF formed April 11th with 11 members (6 Section Reps, 1 Section Past President and the Annual Meeting, Communications and Student & Younger Member Committee Chairs)
- Brand Discovery Report: Goal is to be completed by District, Sections, Chapters and Student Chapters by May 9th and progress is being made towards that goal. This is a short form that will help determine the level of support needed from ITE International. Note that there are both electronic and online versions available, with a Student Chapter-specific version.
- A virtual Information Session will be held by the TF and will be scheduled.
- Results will be presented as part of the Annual Business Meeting in Santa Fe.

- **IBOD Update (Ben)**

- Section Visit with Montana Section Thursday, August 28th
- Completed Spring IBOD meeting in Memphis, April 11 - 14
  - Update from Steve Kuciemba on what is going on at the Federal Government and impacts to ITE
  - Section Dashboard Discussion
- Future ITE International Annual Meetings
  - August 10-13, 2025 - Orlando, Florida
  - July 19-22, 2026 - Detroit, Michigan
  - July 25-28, 2027 - Calgary, Alberta
  - 2028, Date TBD - Albuquerque, NM - Joint w/ITE International

- **Financials**

- Status of Debit Cards
  - Lisa has a debit card
  - LAC 3 - 2025: Zachary Troncoso
  - LAC 1 - 2026: David Lucas
  - Jenny has Debit Cards for all MD accounts
- Discussion: credit card vs. debit card
  - Might be helpful for venues/hotels that don't accept debit
  - David- noted that check has always been an option; Recommends only having debit card to minimize tracking
- 2025 Section Treasurers Info Session held
  - Lisa working with sections on reimbursement requests

- **2025 Section Visits**

- Ben - MT & UT
  - UT: Spring ITE Conference
  - MT: Project Tour 8/28
- Chris - ID & NV
  - NV: Fall Transportation Conference 11/4-11/5
  - ID: November Monthly Meeting 11/11

- David - CO/WY
  - End of the year December Luncheon (Thursday, December 4, 2025)
- Jenny - NV (2/27)
- EC - AZ (Fall Leadership Retreat)
  - October 23 and 24
- Full Board - NM (Annual Meeting)
- October 16 - Joint Meeting CO/WY, MT, ID @ Jackson Hole, WY
- **2025 Student Chapter Visits**
  - Jenny
    - University of Colorado - Denver (2/19)
    - University of Nevada, Las Vegas (2/26)
    - Cal Poly, San Luis Obispo (3/13)
    - University of Utah (4/9)
    - BYU (4/10)

### Section Updates

- **Section Reps** - please provide new contact info for Section Board Officers

### Darlene (AZ)

- Past and Upcoming meetings:
  - May 1 Mentoring Session
    - About 20 attendees
    - YPs and mentors enjoyed the event and would like to have another
  - May 13 YP Happy Hour
    - 13 attendees
  - May 22 Happy Hour
    - About 25 registered, 15 showed up (same day as ASU graduation)
  - June 26 Technical Session
    - Joint with ITS Arizona - Emerging Technologies
      - David Lucas presented (with others)
  - July 24 Technical Session
    - Prescott - CYMPO presenting
    - Will be recognizing Jenny Grote winner (NAU student)
      - Working on formalizing recognition at Section conference
- Additional Section Items
  - Presenter stipend not often used
    - Will discuss budget items in future meetings
- SAITE Update
  - Technical tour of the Pima County signal shop on May 13
    - Very well attended!
  - Joint meeting with Southern Arizona ASCE June 12
    - 20-25 attendees, split fairly evenly
  - Break in July, looking at happy hour for August
- Rebranding

- Both AZITE and SAITE are starting to work on logos

### **Cody (ID)**

- Board Meeting - March 4th, In-Person
  - New Volunteers/Committees
  - Budget Review
- Recent Events
  - Monthly Luncheon - March 11th, In-Person/Virtual
    - Presentation topic - ITD Southwest Idaho (District 3) transportation and planning projects in the mid-to-long term
    - 40+ in-person attendance
  - Monthly Meetup
    - In Lieu of Monthly Luncheon/Presentation
    - Payette Brewing
    - 15+ in-person attendance
- Upcoming Events
  - Board Meeting - Tentatively May 6th
  - Monthly Luncheon - Tentatively May 13th, In-Person/Virtual
    - Presentation topic - TBD
  - 2025 Joint Section Meeting in Jackson
    - Set for October 16th, 2025.

### **Ati (NV)**

- Upcoming monthly meeting on August 29. This is a joint meeting with WTS.
- Our board is actively working on planning and facilitating the Nevada Fall Transportation Conference in collaboration with other local professional organizations (ITE NV Student Chapters, ASCE, ITS Nevada, WTS, and the UNLV transportation Research Center).
- We are also still working on developing sponsorship packages for students. Once this rolls out, we will likely create a separate account for students funds/sponsorships.
- Held a social event last month.
- Meeting with ITE UNR Chapter on September 26 to discuss the chapter's engagement and activities.
- Website content is regularly reviewed and maintained.
- We are very active on social media (LinkedIn and Instagram) through weekly posts.
- We now have a 'New Member Welcome Letter' that goes out to each new member every month.
- We are positive on cashflow and are ahead on the budget.
- Our annual awards program was slightly delayed this year but the board is meeting later this week to discuss planning and logistics.
- Nevada ITE Assessment
  - Section Leadership Engagement: High
  - Membership Engagement: Medium
  - Student Engagement: UNLV (High) / UNR (Low)

**Peter (UT)**

- **Recent Events:**

- Peter and Megan attended the Mountain District Annual Meeting in Santa Fe, along with many Section members. Kudos to New Mexico Section and the LAC for a fantastic meeting!
- Megan Leonard winning the networking Bingo below:



Bicycle Path technical tour:



- May monthly lunch meeting - Kenzie Coulson from Walker Consultants presented on "The Importance of Managed Parking."
- June monthly lunch meeting- Presentation by Jaide Bosen from Kimley-Horn on Road Safety Audits. Attendance was 53.
- **Next events:**
  - Summer Party at the Ballpark Aug 23 - Salt Lake Bees Baseball game at the new stadium in South Jordan.
  - Monthly Lunch Meetings on summer hiatus until September.
  - Annual Conference in March 2026, likely at Thanksgiving Point in Lehi, Utah.
  - Our Board continues to meet monthly

### **Rae (CO/WY)**

- Recent Events:
  - April 29th - Spring Transportation Symposium
  - May 16th - May Luncheon, featuring strategic plan and Dr. Wes Marshall



○ May 23rd - Golf Tournament



○ June 7th - MD Happy Hour



- Updates
  - Strategic planning initiative is on-going
  - Geographic outreach initiatives
    - Northern CO

■ Western Slope

- Upcoming Events:
  - Hike n' Happy Hour
  - August 20th - CO/WY ITE & WTS CO YP Rockies Baseball Game Social Event
  - October 16 – ITE Joint Section (CO/WY, ID, MT) Conference

<https://mountainite.org/meetinginfo.php?id=463&ts=1748658307>

- Social Media (See all the FUN events and come plan your next visit to CO/WY!)
  - Follow and like our ITE social accounts!
  - Facebook: [ITE CO/WY Section](#)
  - LinkedIn: [ITE CO/WY Section](#)
  - Instagram: [@cowyite](#)

**Sarah (MT)**

- MT Section Board continues to meet monthly
  - Most recently met on 6/19/2025. The MT Section account balance is healthy (at over \$8k). We are continuing to solicit corporate sponsors from some of our most active firms in the section. Membership continues to be strong at 102 currently.
  - Honored to receive Momentum Award!
  - Finalizing a summer newsletter to share with membership shortly.
- Engagement Committee
  - Enjoyed the MT Section social in Santa Fe (17 in attendance).



- Continuing planning for summer/fall technical sessions (hybrid events event with in-person luncheons in Billings, Bozeman, Helena, and Missoula + virtual option to join).

- Confirmed project tour of Grant Street in Bozeman (August 28th, coinciding with Ben Waldman's visit and start of MSU on August 20th). Will also plan happy hour at Bridger Brewing or luncheon with Ben (*TBD*).
- Social event tentatively planned in October for Montana Association of Planners (MAP) conference in Helena (depending on budget status).
- Confirmed 8 technical sessions for transportation technical track at Joint Engineers Conference (JEC) in Helena in November. Will also host a social.
- MSU Student Chapter
  - Student Liaison role transition is official, from Kerry Lynch to Rafael Teixeira, who will facilitate brand evolution process.
  - Additional engagement will resume in the fall.

### Carl (NM)

- Previous Meeting: March 6, 2025 - Presentation on the 4th Street Revitalization Project in Los Ranchos de Albuquerque



- Jerry Hall Memorial Scholarship continues to be opened - scholarship applications due Friday, May 23, 2025
- Next meeting: May 1, 2025
  - Presentation on the Albuquerque Rail Trail

- UNM Student Chapter
  - Hosting Student Leadership Summit as part of MDITE annual meeting - Tuesday June 3, 2025
- LAC - Continued planning Efforts for Annual Meeting in June

**Next Meetings:**

- Executive Committee w/Committee Chairs - July 24 (Teams) 3:00 - 4:30PM MDT
- Board Meeting w/Section Representatives - August 28 (In Person) 8:00 - 12:00 PM MDT

**Potential New Student Chapters in the Mountain District**

- New Mexico State University - Las Cruces, NM
- Montana Tech - Butte, MT
- Colorado State University - Pueblo, CO
- Carroll College - Helena, MT
- Utah West Valley - West Valley City, UT

**Potential New Chapters in the Mountain District**

-No by-laws required (but an Operating Manual is recommended in lieu of by-laws)

-Requires financial support from their home Section

-Jenny developed a draft checklist of Chapter Representative Duties for the Operating Manual

- Southern New Mexico – Las Cruces, NM and El Paso, TX members
- Northern New Mexico – Santa Fe
- Western Colorado – Grand Junction
- Northern Colorado/Wyoming – Fort Collins/Laramie
- Northern Arizona – Flagstaff (NAU)
- Southern Utah – St. George (Utah Tech)
- Northern Nevada – Reno (UNR)
- Push for this in 2024
  - Maybe a task for the Membership Committee, or Communications Committee
  - Put together a “Benefits of Being a Chapter”
    - You get a “name”
    - Help tie in student chapters
    - Get a budget line item from your Section (possibly)
    - Could have someone on the Chapter Board as an officer position on the Section Board

**SECTION REPS:**

Section	Representative	Email	Term
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Arizona	Darlene Yellowhair	darlene.yellowhair@psomas.com	2024-2025
Idaho	Cody Luper	cody.luper@jacobs.com	2024-2025
Nevada	Ati Abad	atefeh.abad@atkinsrealis.com	2024-2025
Utah	Peter Jager	pjager@utah.gov	2024-2025
Colorado-Wyoming	Rae Stephani (AP)	rstephani@y2keng.com	2025-2026
Montana	Sarah Nicolai	snicolai@rpa-hln.com	2025-2026
New Mexico	Carl Vermillion	cvermillion@bhinc.com	2025-2026

\*(AP) = Appointed (all others elected)

**COMMITTEE CHAIRS/VICE CHAIRS:**

Committee	Chair	Vice Chair	EC Liaison	Term
Advertising	Kordel Braley kordel.braley@aecom.com kordel@gmail.com		Lisa Nguyen	2025-2026
Annual Meeting	Josh Saak jsaak@achdidaho.org		David Lucas	2022-2024
Awards	Ati Abad atefeh.abad@atkinsrealis.com		Ben Waldman	2020-2024
Communications	Melissa Gende mgende@y2keng.com		David Lucas	2022-2025
Diversity, Equity, & Inclusion	MariaAngelica Deeb mariaacafe2002@yahoo.com	Lisa Fischer (2025-2026) lisa.fischer@hdrinc.com	Ben Waldman	2023-2024
Membership	Sanjay Paul sanjay.paul@hdrinc.com	Josh Hoffman (2024-??) joshuah9@gmail.com	Chris Sobie	2024-2025
Nominations	Paul Barricklow pbarricklow@lee-eng.com			2025
Service & Outreach	Jennifer Rosales <a href="mailto:jrosales@ardurra.com">jrosales@ardurra.com</a>		Jenny Grote	2024-2025
Students & Younger Members	Victoria Edington Victoria.Edington@stantec.com		Lindsay Saner	2023-2025
2024 LAC	Dillon McLain			2024

	dillon.mclain@kljeng.com			
2025 LAC	Jonathon Kruse jkruse@lee-eng.com Paul Barricklow pbarricklow@lee-eng.com			2025
2026 LAC	Ellie Volosin ellie_volosin@tempe.gov David Lucas david.lucas@aecom.com			2026

*Note: The expectation of committee chairs is to serve an initial two-year term, with unlimited renewals.*