



Executive Committee Joint Meeting w/Section Reps
Thursday, February 27, 2025 (3:00 pm - 4:30 pm MDT)

Attendees (**Bold = Present**): **Ati, Ben, Carl, Chris, Cody, Darlene, David, Jenny, Lindsay, Lisa, Peter, Rae, Sarah**

Total Attendees: 12

Action Items for this meeting:

- **Review [Strategic Plan](#)**
 - Consider how to meet the Goals and Objective (2024-2026)
 - ACTION: Draft progress update thru 2025; maybe share during lunch meet @ Santa Fe Annual Mtg (Lindsay)
- **Boarding Meeting Schedule**
 - [Link](#)
- **Meet the Councils Webinar for the District (Ben)**
 - Standalone Webinar or combine with District meeting?
 - Typically given by Lindsay Van Prays
 - Recommend giving the presentation in person (Ben) during Annual Meeting Business Meeting
 - ACTION: Chris to email Lindsay inviting her to attend and give presentation but ITE Mountain District would not cover the cost
 - Other Ways to Promote ITE Councils
 - Section Reps
 - Section newsletters/meeting announcements
 - Mtn Dist Blog online
- **Awards**
 - Few nominations. Request made to promote submissions and extend deadline by a week.
 - No Outstanding Section/Chapter, Section/Chapter Momentum, District Innovation, Student Paper, Student Chapter, Student Chapter Momentum, or Undergraduate Student nominations
 - As of 2/27, only 3 nominations.
 - Deadline extended by 1-week to Monday, March 10th
 - Additional Awards Reviews: David Lucas
- **Nominations Committee**
 - Nominating Committee Appointment
 - Chair: Past President (David Lucas)

- Committee: Section Reps
 - Positions: Sec/Tres (**Seeking candidates**), Vice President (Lisa Nguyen), President (Lindsay Saner), and International Director (David Lucas running for ID)
 - If Past President declares interest in running for ID, appoint new Nominations Committee Chair
 - Paul Barricklow would accept chair position if Past President wants to run for ID
 - Division of chair duties - David is not conflicted out of identifying candidates for other positions.
 - **ACTION: Email Paul, David, and Jenny to confirm appointment and present timeline**
 - With David Lucas (Past President) running for ID, Paul Barricklow will serve as Nominations Committee Chair
 - District Board (EC + Section Reps) to approve end date of election balloting
 - Elections Close: Friday, July 11, 2025
 - Ballots sent the Monday after Annual Meeting
 - Reminder towards end of June
 - President appoints a Tellers Committee
- **IBOD Update (Ben)**
 - Upcoming Section Visit with Utah Section, March 17 - 18, Section Leadership Happy Hour and will attend Utah Annual Meeting
 - Section Visit with Montana Section in early June (Tentative)
 - Upcoming Spring IBOD meeting in Memphis, April 11 - 14
 - Discuss Section Dashboard with Section Representatives
 - Future ITE International Annual Meetings
 - August 10-13, 2025 - Orlando, Florida
 - July 19-22, 2026 - Detroit, Michigan
 - July 25-28, 2027 - Calgary, Alberta
 - 2028, Somewhere in the Mountain District
 - ITE Branding- Next draft to be shared shortly
- **Financials**
 - Status of Debit Cards
 - Lisa has a debit card
 - LAC 3 - 2025: Zachary Troncoso
 - LAC 1 - 2026: David Lucas and Ellie Volosin
 - Jenny has Debit Cards for all MD accounts
 - Discussion: credit card vs. debit card
 - Might be helpful for venues/hotels that don't accept debit
 - David- noted that check has always been an option; Recommends only having debit card to minimize tracking
 - 2025 Section Treasurers Info Session held
 - Lisa working with sections on reimbursement requests

- **2025 Section Visits**
 - Ben - MT & UT
 - Chris - ID & NV
 - NV: Fall Transportation Conference 11/4-11/5
 - ID: Joint Jackson Hole, November, or end of the year
 - Cody will report back
 - November 11th
 - David - CO/WY
 - End of the year December Luncheon (Thursday, December 4, 2025)
 - Jenny - NV (2/27)
 - EC - AZ (Fall Leadership Retreat)
 - Full Board - NM (Annual Meeting)
 - October 16 - Joint Meeting CO/WY, MT, ID @ Jackson Hole, WY
- **2025 Student Chapter Visits**
 - Jenny
 - Colorado University - Denver (2/19)
 - University of Nevada, Las Vegas (2/26)
 - Cal Poly, San Luis Obispo (3/13)
 - BYU (4/10)

Section Updates

- **Section Reps** - please provide new contact info for Section Board Officers

Darlene (AZ)

- Past and Upcoming meetings:
 - January 30 event
 - Gameshow Battleroom
 - 17 attendees, including 1 from ITS Arizona (15 last year)
 - February 27 In-Person Meeting
 - AZ Supplement to MUTCD
 - 70+ registrants
 - Meeting held in Tempe
 - March 27 In-Person Meeting
 - Topic is PROWAG
 - Meeting to be held in Scottsdale
- ITE/IMSA Spring Conference (April 15-17)
 - Registration is open, including pickleball on Tuesday
 - Preliminary program has been posted
- Social Media
 - Follow and like our ITE social accounts!
 - Facebook: [Arizona ITE](#)
 - Instagram: [@arizonaite](#)
 - LinkedIn (new!)
- AZ ITE Assessment

- Section Leadership Engagement: High; all committees filled; strong young member committee
- Membership Engagement: High
- Student Engagement: Solid (Medium)

Cody (ID)

- Board Meetings
 - N/A
- Recent Events
 - Monthly Luncheon - February 11th, In-Person/Virtual
 - Presentation topic - Yellowstone River Bridge
 - 40+ in-person attendance
- Upcoming Events
 - Board Meeting - March 4th
 - Monthly Luncheon - March 11th, In-Person/Virtual
 - Presentation topic - TBD
 - 2025 Joint Section Meeting in Jackson
 - Set for October 16th, 2025.
 - Meeting announcement sent out last week.
- Idaho ITE Assessment
 - Section Leadership Engagement: High
 - Membership Engagement: High
 - Student Engagement: Low

Ati (NV)

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- Upcoming monthly meeting on August 29. This is a joint meeting with WTS.
- Our board is actively working on planning and facilitating the Nevada Fall Transportation Conference in collaboration with other local professional organizations (ITE NV Student Chapters, ASCE, ITS Nevada, WTS, and the UNLV transportation Research Center).
- We are also still working on developing sponsorship packages for students. Once this rolls out, we will likely create a separate account for students funds/sponsorships.
- Held a social event last month.
- Meeting with ITE UNR Chapter on September 26 to discuss the chapter's engagement and activities.
- Website content is regularly reviewed and maintained.
- We are very active on social media (LinkedIn and Instagram) through weekly posts.
- We now have a 'New Member Welcome Letter' that goes out to each new member every month.
- We are positive on cashflow and are ahead on the budget.
- Our annual awards program was slightly delayed this year but the board is meeting later this week to discuss planning and logistics.
- Nevada ITE Assessment
 - Section Leadership Engagement: High

- Membership Engagement: Medium
- Student Engagement: UNLV (High) / UNR (Low)

Peter (UT)

- Recent Events:
 - January - Section Lunch Meeting w/Technical Presentation on Speed Limit Studies and updating UDOT policy on establishing speed limits.
 - February - Section Lunch Meeting w/Technical Presentation on Railroad Grade Crossing Diagnostics



- Next events:
 - Annual Conference on March 18, 2025 at Thanksgiving Point in Lehi, Utah.

- **ITE Headquarters needs 501-c-3 letter of designation as a non-profit organization - this work is in progress.**
- Section Website has been updated with new officers for 2025.
- Communication & Advertising Committee is established with [Bill Hereth](#) as chair.
- Student Outreach Committee now led by Greg Sanchez
- Section Engagement is High - Our Board meets monthly to plan events and discuss
- Member Engagement is High - great attendance and participation in monthly meetings.
- Utah ITE Assessment
 - Section Leadership Engagement: High
 - Membership Engagement: High
 - Student Engagement: High (BYU) Low (Others)

Rae (CO/WY)

- Recent Events
 - Vendor Show, 216 registrants, 23 booths





- Strategic Planning Initiative
 - Membership survey distributed
 - Leadership survey distributed
 - Leadership listening sessions end of March early April
- Potential student chapter in Pueblo
- Section awards open, due 3/13
- Upcoming Events:
 - March 13th - Southern Colorado Luncheon
 - March 13th/27th - Train to Ski Day
 - April 29th - Spring Transportation Symposium
 - May 23rd - Golf Tournament
- Social Media (See all the FUN events and come plan your next visit to CO/WY!)
 - Follow and like our ITE social accounts!
 - Facebook: [ITE CO/WY Section](#)
 - LinkedIn: [ITE CO/WY Section](#)
 - Instagram: [@cowyite](#)
- CO/WY ITE Assessment
 - Leadership Engagement - High
 - Membership Engagement:- High
 - Student Engagement - Medium

Sarah (MT)

- Held Annual Meeting on January 29th
 - Reports from 2024 President & Secretary-Treasurer
 - Swore in new officers for 2025
 - Recognized Dillion McLain for the Young Professional Award and Sanbell for the Transportation Achievement Award
 - Approved corporate sponsorship for \$250
- Received 501-c-3 approval from IRS in letter dated January 21, 2025
- Scholarships & Awards Committee

- Call for 2025 award nominations due February 21, 2025
- Engagement Committee
 - Targeting ~3 technical sessions, project tour, and transportation track at Joint Engineers Conference in Helena
- MSU Student Chapter
 - Resume Prep Session and Student/Professional Social - February 26, 2025
 - Will be scheduling additional socials and presentations from local firms to student chapter
- Section Rating
 - Leadership Engagement: High
 - Membership Engagement: Medium
 - Student Engagement: Medium-High

Carl (NM)

- Previous Meeting: January 15, 2025 - ITE/UNM Paving and Transportation Social
 - Jerry Hall Memorial Scholarship opened - scholarship applications due Friday, May 23, 2025
- New Section Officers:
 - 2025 NM Section President: Zach Troncoso
 - 2025 NM Section Vice President: Stephen Lujan
 - 2025 NM Section Secretary-Treasurer: Risa Lujan
 - 2025-2026 NM Section Representative: Carl Vermillion
- Next meeting: March 6, 2025
 - Presentation on the 4th Street Revitalization Project in Los Ranchos de Albuquerque
- UNM Student Chapter
 - Hosting Student Leadership Summit as part of MDITE annual meeting - Tuesday June 3, 2025
- Section Website has been updated for new officers in 2025
- NM ITE Assessment
 - Section Leadership Engagement: High
 - Membership Engagement: Medium
 - Student Engagement: Low/Medium - one or two students attend monthly meetings. Student section of ITE is active

Next Meetings:

- Executive Committee w/Committee Chairs - March 27 (Teams) 3-4:30PM MDT
- Board Meeting w/Section Representatives - April 24 (Teams) 3-4:30PM MDT

Potential New Student Chapters in the Mountain District

- New Mexico State University - Las Cruces, NM
- Montana Tech - Butte, MT

- Carroll College - Helena, MT

Potential New Chapters in the Mountain District

- No by-laws required (but an Operating Manual is recommended in lieu of by-laws)
- Requires financial support from their home Section
- Jenny developed a draft checklist of Chapter Representative Duties for the Operating Manual

- Southern New Mexico – Las Cruces, NM and El Paso, TX members
- Northern New Mexico – Santa Fe
- Western Colorado – Grand Junction
- Northern Colorado – Fort Collins
- Wyoming – Laramie
- Southern Arizona (already an established chapter) – Tucson (Arizona)
- Northern Arizona – Flagstaff (NAU)
- Southern Utah – St. George (Utah Tech)
- Northern Nevada – Reno (UNR)
- Push for this in 2024
 - Maybe a task for the Membership Committee, or Communications Committee
 - Put together a “Benefits of Being a Chapter”
 - You get a “name”
 - Help tie in student chapters
 - Get a budget line item from your Section (possibly)
 - Could have someone on the Chapter Board as an officer position on the Section Board

SECTION REPS:

Section	Representative	Email	Term
Arizona	Darlene Yellowhair	darlene.yellowhair@psomas.com	2024-2025
Idaho	Cody Luper	cody.luper@jacobs.com	2024-2025
Nevada	Ati Abad	atefeh.abad@atkinsrealis.com	2024-2025
Utah	Peter Jager	pjager@utah.gov	2024-2025
Colorado-Wyoming	Rae Stephani (AP)	rstephani@y2keng.com	2025-2026
Montana	Sarah Nicolai	snicolai@rpa-hln.com	2025-2026
New Mexico	Carl Vermillion	cvermillion@bhinc.com	2025-2026

*(AP) = Appointed (all others elected)

COMMITTEE CHAIRS/VICE CHAIRS:

Committee	Chair	Vice Chair	EC Liaison	Term
Advertising	Kordel Braley kordel.braley@aecom.com kordel@gmail.com		Lisa Nguyen	2025-2026
Annual Meeting	Josh Saak jsaak@achdidaho.org		David Lucas	2022-2024
Awards	Ati Abad atefeh.abad@atkinsrealis.com		Ben Waldman	2020-2024
Communications	Melissa Gende mgende@y2keng.com		David Lucas	2022-2025
Diversity, Equity, & Inclusion	MariaAngelica Deeb mariaacafe2002@yahoo.com	Lisa Fischer (2025-2026) lisa.fischer@hdrinc.com	Ben Waldman	2023-2024
Membership	Sanjay Paul sanjay.paul@hdrinc.com	Josh Hoffman (2024-??) joshuah9@gmail.com	Chris Sobie	2024-2025
Nominations	David Lucas david.lucas@aecom.com			2025
Service & Outreach	VACANT	Jennifer Rosales jrosales@ardurra.com	Jenny Grote	2024-2025
Students & Younger Members	Victoria Edington Victoria.Edington@stantec.com		Lindsay Saner	2023-2025
2024 LAC	Dillon McLain dillon.mclain@kljeng.com			2024
2025 LAC	Jonathon Kruse jkruse@lee-eng.com Paul Barricklow pbarricklow@lee-eng.com			2025
2026 LAC	Ellie Volosin ellie_volosin@tempe.gov David Lucas david.lucas@aecom.com			2026

Note: The expectation of committee chairs is to serve an initial two-year term, with unlimited renewals.

