

## OUTSTANDING SECTION/CHAPTER AWARD

### Purpose

The Section/Chapter Award was initiated in 1992 and formerly called the "Section Activities Award." It is designed to encourage ITE Sections and Chapters to participate in activities that are aligned with the purpose and objectives of ITE. The award will be judged on the elements listed below:

### Eligibility

To qualify for the award, a Section or Chapter must submit a report using the format and submission process shown on this page. The page limit for the report is five pages of text and one page of photos.

In order to receive as many submissions as possible, ITE emphasizes that reports will be assessed on the described activities only. Sections and Chapters should not be putting an excessive amount of time into the preparation of the report and its formatting. This also makes judging of the submissions an easier task.

### Submission/Selection Process

All entries must be submitted digitally as a PDF to the District Award Coordinator ([Page 8](#)) by **March 1**. Each District will then select one winning Section or Chapter for entry in the International competition via <https://ite-awards.secure-platform.com/a/> by **April 1**. These deadlines allow judging to be complete in time for the award winner to be announced at the ITE Annual Meeting and Exhibit Awards Lunch.

### Award

The Section or Chapter winning the award will be recognized at the Joint ITE International and Southern District Annual Meeting and Exposition Awards Luncheon and in *ITE Journal*.

### Submittal Format

Submittals shall follow the format as described in the next section and not exceed five pages in length (for text) and one additional page of photographs. Where the response is "yes," please provide a short description of the activity or activities.

### Regular Meetings (10 points)

**Baseline should be a minimum of 6 meetings annually.** In this format, please list your regular member meetings.

Meeting # \_\_\_\_\_ Dates of meetings:

Location (City):

Presentation/speaker:

Was this a joint meeting with another group(s)?

Describe one or two meetings that were particularly well received by your members.

### Student/Younger Member Support (15 points)

Describe how your Section/Chapter supported your ITE Students and Younger Members last year. (i.e. scholarships, student leadership summits, mentoring, etc.)

### Application of Technical Knowledge (10 points)

Did your Section/Chapter, for example, address a local transportation issue or collaborate with industry on a project or program.

### Networking Events (10 points)

Did your Section/Chapter hold any networking events? Describe any events that would have led to a particularly meaningful experience for members.

### K-12 STEM Outreach (10 points)

Did your Section/Chapter participate in any K-12 STEM Outreach events?

### New Member Recruitment (10 points)

Did your Section/Chapter have a member recruitment event or another method of attracting potential new members?

### Diversity and Inclusion (5 points)

How did your Section or Chapter attempt to both diversify participation and encourage an inclusive environment? This can be described demographically as well as through activities that encourage the engagement of various people including Public Agencies, women, planners, and younger member communities for example.

### Training/Professional Development (5 points)

Did your Section/Chapter put on any training events for your members or conduct an educational opportunity?

### Field Trips/Technical Tours (5 points)

Did your Section/Chapter go on any field trips or technical tours?

### Service Projects (5 points)

Did your Section/Chapter participate in any community service projects?

### Funding Support (5 points)

Do you raise funds outside of dues and events to reinvest in your members?

### LeadershipITE (5 points)

How does your Section/Chapter support members interested in LeadershipITE? How does your Section/Chapter integrate its Alumni?

### Advocacy (5 points)

Did your Section/Chapter engage in any activities to educate and inform members about issues, legislation, and/or regulations that might impact the transportation industry?